

## Appendix 3 – Early childhood teacher exceptional circumstances

Where exceptional circumstances exist, an approved provider may be able to claim funding for an approved kindergarten program when an early childhood teacher who is ‘actively working towards’ completing an ACECQA approved qualification is delivering the approved kindergarten program.

The Department of Education will consider the service’s location, community demographics and the educator’s progress towards their qualification in determining whether the approved provider can continue to claim funding.

The requirements for actively working towards an approved early childhood teacher qualification are:

- being enrolled in a course for the qualification
- having commenced the course
- making satisfactory progress towards completion
- meeting the requirements to maintain enrolment.

The Department of Education determines services’ funding eligibility for exceptional circumstances.

Instances where the educator will **not** be considered to be actively working towards an early childhood teacher qualification include if they:

- have not enrolled in any subjects for a semester/teaching period or more
- have deferred or withdrawn from all subjects in a semester/teaching period or more or
- have not successfully completed any subjects across two or more semesters/teaching periods.

Approval for early childhood teacher exceptional circumstances **must** be obtained from the Department of Education prior to submission of any claims.

Enquiries should be directed in writing to [QKFS.LDC@ged.qld.gov.au](mailto:QKFS.LDC@ged.qld.gov.au).